Guide to USPS Ship for New Shippers

Last Updated: May 8, 2024

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USPS Ship Overview

USPS has developed a new program that significantly improves manifest processing, package pricing, verification, and payment for commercial manifest shippers. USPS Ship provides processing and payment and offers several benefits:

- Support for Connect Local and Connect Local Mail
- Advanced pricing logic automatically corrects rate ingredients within the manifest
- Performing the same validations across channels (Online, APIs, PC Postage and Manifest)
- Providing refunds for overpayment
- Limiting sampling to delivery unit entered packages
- Customizable data feeds

USPS Ship offers streamlined enrollment using a Customer Registration ID (CRID), Mailer ID (MID), and Enterprise Payment Account (EPA). Manifest files will be submitted by shippers and validated/auto-corrected by the USPS Ship program. The advanced pricing logic allows the system to automatically correct and price packages. The packages included in the manifest will be priced using the submitted rate ingredients (weight, dimensions, entry, packaging) and Negotiation Service Agreements (NSAs) for eligible shippers.

USPS Ship utilizes manifest data, scan data, and package attributes to validate accurate postage is paid. Additional postage may be charged based on this data. The captured attributes are compared to the manifested attributes to determine if there are discrepancies in postage.

Individual package level details, transaction details, and adjustment details are available for review and download through customizable data feeds and online reports in CSV and Excel formats.

USPS Ship Enrollment

All shippers that wish to participate in the USPS Ship program must enroll via the Customer Onboarding Portal (COP). The following steps must be completed to enroll in USPS Ship:

Create USPS Business Account

1. Shippers must navigate to the <u>Customer Onboarding Portal</u> to register for a USPS Business Account to begin enrolling in USPS Ship

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2. Create a username, password and enter security information:

≥USPS.COM [®]
Create Your USPS.com Business Account
 Before you create a new business account: If you already have a USPS.com[®] business account, <u>please sign in to your business account here</u> or visit the <u>Business Customer Gateway</u>, where you can manage your accounts, services, payment options, etc. If you are looking to create a personal (consumer) account, <u>please sign up for a personal account here</u>.
- indicates a required field
Step 1: Pick a Username
- Username Ø
Step 2: Enter Your Security Information
Pick a Password Pessword
- Re-Type Password

3. Enter contact information:

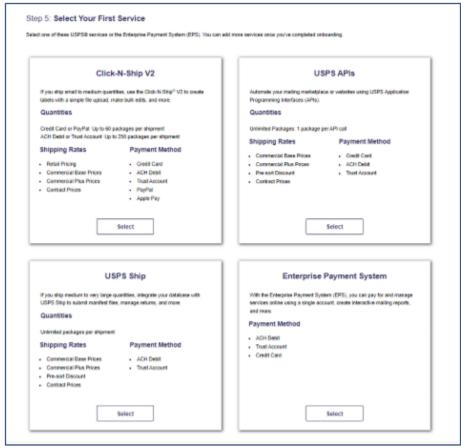
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Can we contact you?	
Get communications from USPS and our partners.	

4. Enter and verify address:

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UNITED STATES	v	•]		
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Street Address		_		
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ZP Code**		-		

5. Select USPS Ship service and follow prompts to create an Enterprise Payment Account (EPA) and choose a primary payment method:



6. Shippers will be automatically enrolled in the Live Workflows for Outbound and Returns programs.

Subscribe to Data Extracts

Once shippers are enrolled in USPS Ship, they should set-up any desired data extracts through the USPS IV-MTR application. Instructions to sign-up can be found further down in the *IV-MTR Data Feeds* section of the documentation.

USPS Ship Reports Access

Once shippers are enrolled in USPS Ship, they can request access to the USPS Ship Reports before they begin shipping with USPS. To do so, shippers should log-in to the BCG and request access to USPS Ship Reports under the *Shipping Services* section. Instructions to sign-up can be found further down in the *USPS Ship Reports* section of the documentation.

Manifest Preparation and Submission

The USPS Ship program requires shippers to submit a manifest file (Shipping Services File (SSF) versions 1.6, 1.7, or 2.0) that includes rate ingredients, postage, and a postage payment method for each package that will be processed. Shippers can onboard to the USPS Application Program Interface (API) to request a label and generate a manifest file for postage payment. Shippers also have the option to submit a manifest to the Product Tracking System (PTR) through Data Transfer Services (DTS), Parcel Data Exchange (PDX), Secured File Transfer (SFTP). USPS Ship will retrieve the file and begin processing. The rate ingredients within the manifest will be validated and auto-corrected to ensure that the packages can be priced appropriately. Packages that fail validation and cannot be auto-corrected will be rejected and tracked as unmanifested. All validation errors and warnings will appear in the Postage Error and Warnings (PEW) data feed. Shippers can resubmit a corrected manifest file to address the validation errors that resulted in rejected packages. Packages that are resubmitted, will be re-validated/auto-corrected, priced, and removed from unmanifested. All priced manifests will be charged to the Enterprise Payment Account (EPA) enrolled in the program. A Pricing Notification data feed that includes transaction details for individual packages are provided to shippers via SFTP.

Postage for manifest files will be aggregated and collected in near real-time.

Detailed manifest preparation and submission details and instructions can be found in Publication 199.

Validations

USPS Ship performs validations for all enrolled shippers. These are performed at the manifest, sampling, and scan levels to confirm entry, weight, dimensions, and other elements of postage payment. Captured attributes are compared to claimed attributes to determine if there are postage differences between the manifest and physical package. If differences are identified, a postage adjustment is generated, and the shipper is charged or refunded for the difference in postage. All adjustments are applied to the shipper's EPA. Shippers can view all adjustments through data extracts and online reports.

IMpb Compliance

Shippers are assessed non-compliance fees when manifests are submitted that have non-compliant pieces that exceed the allowable thresholds. There are three IMpb validation metrics:

Barcode Quality (98%): Validated at the time of Manifest Upload

- 120-days uniqueness, error logged when a PIC has the same Tracking Number with a different EFN, Destination ZIP Code, or weight
- Valid and certified Mailer ID in Program Registration

Address Quality (90%): Verified at the time of the Arrival at Unit (AAU) Scan. USPS Ship interfaces with the Address Management System (AMS) to verify Address Quality.

- Valid Secondary Address
- Match between Address and ZIP+4 Code
- Street Number
- Address components above must result in a valid 11-digit ZIP that is compared to the USPS Address database

Manifest Quality (94%): Verified at the time of the Arrival at Unit (AAU) Scan

- Entry Facility Destination Rate Indicator compared to the first three digits of the event ZIP of the AAU scan
- Payment Account Number must be a valid account registered with EPS
- Timeliness manifest file or SPEF with address information must be submitted prior to the AAU scan; if SPEF if submitted, then the manifest file must be submitted before midnight on the day of the AAU scan

Postage for IMpb compliance will be collected on the 15th of the following month.

Census

Shippers are required to pay the correct postage based on weight and physical dimensions. USPS Ship will break down the physical attribute validation into two separate validations dependent on claimed destination entry type.

Postage for Census, including Census Attribute and Mis-shipped Verification, is aggregated upon package delivery, and charged to the EPA.

Census Attribute

Origin, Network Distribution Center (NDC) and Sectional Center Facility (SCF) entered packages will be validated through census verifications based on attributes captured on Mail Processing Equipment (MPE). Some Destination Delivery Unit (DDU) entered packages will also be validated through census verifications. Captured weight and dimensions will be compared to manifested values to check for accuracy; if weights or dimension values fall outside a configurable tolerance, captured values will be used in repricing. Packages will be assessed individually upon receiving a delivery scan and shortpaid/overpaid will be identified based on captured attributes. Charges are aggregated and charged to the EPA.

Mis-shipped Verification

Shippers must deposit packages at the correct Entry Facility based upon the entry price claimed in the manifest for NDC, SCF or DDU entered packages. USPS Ship validates the location at which a package is first scanned on any

USPS equipment is correct based on the entry discount and entry location claimed in the manifest for any destination entry prices claimed. Shippers are required to deposit packages at the correct entry location stated in the manifest. USPS Ships performs the following for the Mis-shipped verification:

- The first scan of the package is compared to the destination entry facility in the manifest
- Destination ZIP Code and Destination Rate Indicator is compared to the Facility Access and Shipment Tracking (FAST), Mail Direction File (MDF), Address and Parcel files to determine the correct Dropship location
- The ZIP Code of the first scan event is compared to the expected Dropship Location
- If the ZIP Code of the first scan event does not match the expected Dropship Location, then a Mis-shipped error is logged
- Mis-shipped errors are included in the census verification

Due to emergency closures or unforeseen circumstances, alternate centers may be identified where shippers may drop mail if the facility identified in the MDF is closed. In these instances, redirection will be published in the form of Mail Direction Errata files. USPS Ship will ingest these files, identify impacted packages, and remove erroneous errors.

Shippers currently have a 30-day grace period between the Effective Date of the MDF and the Mandatory Usage Date.

To address potential false positives from co-located facilities, if an SCF scan occurs in the same 5-digit ZIP of the DDU at which it should have been scanned, an error will not be logged.

To address concerns over rerouted packages, if a package's first scan is downstream from the claimed entry facility, no error will be logged. For example: If the claimed entry in the manifest file is an NDC and the first scan occurs at an SCF within that NDC, then no error will be logged.

Postage for Mis-shipped errors will be collected upon package delivery and the aggregated charges will be applied to the EPA.

Sampling

Packages entered at DDU sites (excluding ADUS sites) will be randomly sampled for validation and may be assessed additional postage if they exceed the Statistical Quality Assessment (SQA) of 1.5%

The DDU sampling approach will combine a risk-based sampling model and statistical best practices, including a random sample generator based on manifest volume and a sample audit process to identify system generated samples. Additional samples conducted at the discretion of the USPS employees will be assessed through census verifications.

Extrapolated postage will be applied by using an SQA. The SQA threshold is 1.5%.

The formula used to calculate the SQA is below.

Sampled Postage – Manifest Postage Manifest Postage

Postage for SQA will be collected on the 15th of the following month.

Duplicates

Shippers are required to include unique IMpbs on individual packages within a 120-day period. Duplicate packages are priced using trusted attributes if they are available. If trusted attributes are unavailable, then duplicate packages are priced using the shipper's monthly average for the Mail Class.

USPS Ship will identify duplicate packages as follows:

- Packages with multiple arrival at unit scans AND multiple delivery scans will be flagged
- Packages will receive a second level review process that verifies the pieces are truly duplicates. Potential duplicates will be removed under the following conditions:
 - o Returned pieces
 - 21 Returned to Sender No Such Number
 - 22 Returned to Sender Insufficient Address
 - 23 Returned to Sender Moved, Left No Address
 - 24 Returned to Sender Forward Expired
 - 25 Returned to Sender Address Unknown
 - 26 Returned to Sender Vacant
 - 27 Returned to Sender Unclaimed
 - 28 Returned to Sender Deceased
 - 29 Returned to Sender Other
 - Forwarded pieces
 - 06 NA Forwarded
 - Pieces already flagged as unmanifested
 - Pieces that have multiple manifest payment records
 - Pieces with the following scan events
 - 14 Available for Agent Pickup
 - 30 No Access to Delivery Location
 - 31 Return to Sender / Not picked up
 - 32 Disposed by Post Office
 - 33 Sent to Mailer Recovery Center
 - 51 Notice left business closed

Postage for duplicate packages will be assessed on the 15th of the following month.

Unmanifested Errors

Shippers must submit manifests for all packages that are tendered by USPS. USPS Ship compares package scans to manifests to determine if a manifest exists for the package. If a manifest is not found, an unmanifested warning is triggered. If a manifest is submitted and fails validations, the packages submitted in the manifest will be considered unmanifested until a corrections file addressing the errors is processed.

- USPS Ship will associate every package scan from Mail Processing Equipment (MPE) to a package manifest up to 120 days in the past. If no match is found the package will be flagged as an unmanifested warning.
- USPS Ship will attempt to match manifest records to unmanifested warnings until the 7th of the following month. If no match is found, the unmanifested warning will be upgraded to an unmanifested error and postage will be collected.
 - Unmanifested packages will be priced based on captured package attributes. In the event attributes are not available, averages will be used.
 - Unmanifested packages will be charged at NSA rates if the shipper's percentage of unmanifested packages are within the configurable threshold. If the percentage is outside of the threshold, then the packages will be charged at Commercial Rates.
 - Unmanifested packages will be assigned to a customer based on the Mailer ID embedded in the IMpb.

Shippers have until the 7th of the following month to submit a manifest for the package to prevent unmanifested errors. If the manifest is not submitted, shippers are charged for the unmanifested packages.

Postage for unmanifested packages will be collected on the 15th of the following month.

Unmanifested Fees

USPS Ship calculates the percentage of unmanifested packages for a shipper for each month. An unmanifested fee is applied to all unmanifested packages if the shipper's percentage of unmanifested packages exceeds the configurable threshold for the month (initially set to 4%).

The unmanifested fee will be collected on the 15th of the following month.

USPS Ship Reports

USPS Ship data is available to shippers through external reports. Shippers must enroll in the USPS Ship Reports service through the BCG to access the reports. They must have access to an EPS Account and must be assigned to a role in EPS to view the reports in USPS Ship.

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Ship	ping Services			
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٠	Click-N-Ship Business Pr	o ^{rae} more into >		Go to Service
٠	Dashboard (PostalOnel)	more info >		Go to Service
٠	Electronic Data Exchange	(PostalOnel) more into >		Go to Service
٠	Electronic Verification Sys	stem (eVS) more into >		Go to Service
٠	Incentive Programs more	info >		Go to Service
٠	Mailer ID more into >			Go to Service
٠	Mailing Reports (PostalOr	10) more info >		Go to Service
+	Manage APIs more into >			Get Access
+	Manage Permits (PostalO			Go to Service
+	Official Mail Shipping Lab			Get Access
+	Online Enrollment more in			Go to Service
+	Parcel Data Exchange (Pl			Go to Service
*	Parcel Return Service (PR	15) more into > 15) Authorization Letter more into >		Go to Service
•	Postal Wizard (PostalOne			Go to Service Go to Service
		vice Commercial ^{mar} more into >		Go to Service
	Premium Forwarding Serv			Go to Service
+	PS Form 3801 more info >			Get Access
+	Scan Based Payment (S8	IP) more into >		Go to Service
+	USPS Package Intercept	more info >		Go to Service
+	USPS Ship Account Man	agement more info >		Get Access
+	USPS Ship Disputes and	Refund Requests more into >		Get Access
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Mailer ID:	Mailer ID		CRID:	CRID					February	~	2024	~	Search
Status:	Live 🗌 P	ilot											
Туре:	Outbound												
Download Resu	lts: [CSV]												
Mailer Name	CRID	Master MID	EPS Account #	Туре	Status	Manifested Pieces	Last Manifest Transmission Date	Sample Pieces	d SQA	Census Pieces	Unma Piece	nifested	Duplicate Pieces
ASSURETYNE		901061457	1000003989	Outbound	Live	0	Transmission Date	FIECES	JUA	0	198	3	0

Upon selecting the "Go to Service" button the shippers will be navigated to the USPS Ship Home page.

Shippers can search for data based on the date range and sort/filter by all columns within the reports. The columns can be filtered by Mailer Name, Permit #, EPA, MID, CRID, Status, and Type. All reports are exportable in CSV and Excel format. Reports are generated in near real-time as data is processed. The monthly adjustment reports are generated when the adjustment is charged to the shipper's EPA. Shippers will be able to view information for their manifests and adjustments in the reports:

• Manifest Information

•

- Manifest Summary
- o Monthly Activity
- o Transaction Details
- Variance Report
- Adjustment Information
 - $\circ \quad \text{Monthly Activity} \\$
 - Assessed Verifications
 - Pending Unmanifested
 - o Duplicate Packages
 - Census Verification
 - SQA Sampling Summary

Additional information for these reports is included below.

Account Information

Account Information Report: displays the shippers Monthly Account Summary, Monthly Sampling Summary, and Monthly Adjustment Summary to provide the Shippers their current month outlook in near real-time.

PS Ship Reports Account Information CRID: 94827365 ASSURETYNEW Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101 CHANTILLY, VA 20152-3211		Month Year		
Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101		Month Year		
		February V 2024	~	Search
Louth to Account Commence				
Monthly Account Summary Monthly Sampling Summary Month	y Adjustment Summary			
otal Postage Calculation				
1. Manifest Postage Pieces	Postage	Avg Per Piece C	harge	
a. Manifest postage from mailer's files 0	\$0.00			
b. <u>Variance postage from USPS recalculation of</u> 0 mailer's data	\$0.00			
c. Total manifest postage 0	\$0.00			
d. Manifest postage paid 0	\$0.00			
2. Additional Postage Due:				
a. Postage adjustment from Census 8	\$163.80			
Priority Mail 8	\$163.80			
b. Postage adjustment from Unmanifested 194	\$1,469.40	\$0.00		
Bound Printed Matter 24	\$123.84			
Media Mail 24	\$0.00			
Priority Mail Express 24	\$642.00			
Parcel Select 20	\$0.00			
Library Mail 24	\$0.00			
USPS Ground Advantage 20	\$82.10			
Priority Mail 18	\$362.66			
USPS Marketing Mail 20	\$129.40			
USPS Marketing Mail 20	\$129.40			
c. Postage adjustment from Duplicates 0	\$0.00	\$0.00		
d. Total additional postage due 202 3. Total Postage 194	\$1,633.20			
3. Total Postage 194 Records	\$1,633.20			
a. Manifested Pieces 0				
b. Unmanifested Pieces 194				
c. <u>Duplicates</u> 0				
d. Total Pieces 194				
104				

ome Reports • Mailer Review Account Management Help • Logout ISPS Ship Reports Account Information Image: CRID: 94827365 ASSURETYNEW Month Year Master Mailer ID: 901061457 25233 CAVERSHAM TER APT 101 CHANTILLY, VA 20152-3211 Image: CRID: Year Search Monthly Account Summary Monthly Sampling Summary Monthly Adjustment Summary Year Search Total Parcel Records Processed: Image: Criptic Structure S	USPS.COM								
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Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101 CHANTILLY, VA 20152-3211 Monthly Account Summary Monthly Sampling Summary Monthly Account Summary Monthly Adjustment Summary Total Parcel Records Processed: Total Parcel Records Processed: * Accual postage of pieces sampled contains postage for all sampled packages. ** SOA is calculated as ((SamplePostage-ManifestPostage)) Computation of Statistical Quality Manifest Weight Sample Weight Manifest Postage Sample Voetgate Sam	SPS Ship Reports <u>Acc</u>	ount Informatic	<u>in</u>						
Total Parcel Records Processed: Total Pieces Sampled: ** Actual postage of pieces sampled contains postage for all sampled packages. *** SQA is calculated as ((SamplePostage-ManifestPostage)/ManifestPostage) Computation of Statistical Quality Assessment (SQA) Manifest Weight Sample Weight Manifest Postage Manifest Pieces SQA Computation of the IMpb Compliance Total Volume Total Volume Total Volume Total Volume Total Postage Volume Volume Total Vo	Master Mailer ID: 901061457	25293 CAVERSHAM TE						~	Search
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			IMpb Compliance Metrics	Non-Compliant Volume	Score	Threshold	Pieces under T	hreshold	Assessment

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Master Mailer ID: 901061457 2529	URETYNEW 13 CAVERSHAM TER APT 101 NTILLY, VA 20152-3211	Month Februa	ry Vear 2024 V Search
Monthly Account Summary Monthl	y Sampling Summary Monthly Adjustme	nt Summary	
Live Adjustments	Pieces	Proposed Adjustment	Actual Adjustment
Census Adjustment	8	\$163.80	\$163.80
Census Adjustment Priority Mail	8	\$163.80 \$163.80	\$163.80 \$163.80
Priority Mail Unmanifested Adjustment	8 194	\$163.80 \$1,469.40	\$163.80 \$362.66
Priority Mail	8 194 24	\$163.80 \$1,469.40 \$123.84	\$163.80 \$362.66 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail	8 194 24 24	\$163.80 \$1,469.40 \$123.84 \$0.00	\$163.80 \$362.66 \$0.00 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express	8 194 24 24 24	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select	8 194 24 24 24 24 24 20	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select Library Mail	8 194 24 24 24 24 20 20 24	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00 \$0.00 \$0.00	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select Library Mail USPS Ground Advantage	8 194 24 24 24 20 24 20 20	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00 \$0.00 \$5.00 \$5.00	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select Library Mail USPS Ground Advantage Priority Mail	8 194 24 24 20 24 20 24 20 20 24 20 20 18	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00 \$0.00 \$0.00 \$2.10 \$362.66	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$3.00 \$3.62.66
Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select Library Mail USPS Ground Advantage Priority Mail USPS Marketing Mail	8 194 24 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 21 22	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00 \$0.00 \$82.10 \$362.66 \$129.40	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$3.00 \$3.00 \$0.00 \$3.62.66 \$0.00
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Priority Mail Unmanifested Adjustment Bound Printed Matter Media Mail Priority Mail Express Parcel Select Library Mail USPS Ground Advantage Priority Mail USPS Marketing Mail	8 194 24 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 24 20 21 22	\$163.80 \$1,469.40 \$123.84 \$0.00 \$642.00 \$0.00 \$0.00 \$82.10 \$362.66 \$129.40	\$163.80 \$362.66 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$3.00 \$3.00 \$0.00 \$3.62.66 \$0.00

Manifest Summary Report

Manifest Summary Report: displays the total number of packages, total postage, and postage variance for all packages submitted for a specific EFN, Date, File Type.

₩USPS.COM														
Home Reports -										'	Mailer Review	Account Management	Help 🕶	Logou
Company Name Mail Class		EPS Account		MID				c	ear All Back	Forward Help	Back to Top			
Manifest Summary Report - ABSURETYNEW	Details T	oggle:		Select	Date:	- 01-29-2024								
Lexce CSV Manifest Summary Report - File Name C	Q, File Q, EFN Type	Q, Processing Date	Q, Mailing Q, Date	Manifested Packages	Packages	Package Variance	Manifested Postage (Accepted)	USPS Calculated Postage	Postage Variance	Manifested Postag (Rejected				
20240129090725000_V_2_0_rckcj0_connLoc_smoke_012924.manifest_17065			1/29/2024	7	6	2	\$5.00	\$21.95	\$16.95					
20240125115949000_V_2_0_rckcj0_allmcs_ALM2323_2_012524.manifest_17.	7 1 92750901061	31652833285 1/25/2024	1/25/2024	22	22	θ	\$61.84	\$295.22	\$233.38	\$0.0	9 0			

Monthly Activity Report

Monthly Activity Report displays Manifest Postage, Additional Postage Due (all validations listed above), and a Monthly Summary.

Home Reports	s v				N	Mailer Review	Account Manage	ment	Help 🔻	Logo
Company Name	Mail C	lass	EPS Account	MID		Clear All	Back Forward	d Help	Back t	о Тор
			Month-Yes	ar Selector:						
Monthly Activity Re										
Select only one company	_									
anifest Postage										
lail Class	QI	Total Packages	Total Packages - Accepte	d Total Packages -	Rejected Mailer Mani	ifested Postage US	PS Calculated Postage	P	ostage Varianci	e
arcel Select		293	27	4	19	\$274.00	\$1,852.85	i -	\$1,578.8	5
iority Mail		269	26		0	\$736.73	\$3,226.26		\$2,489.5	
SPS Ground Advantage		102		5	17	\$118.75	\$1,005.15		\$886.4	
und Printed Matter		85		15	0	\$112.25	\$340.64		\$228.3	
iority Mail Express		65 42		4	6	\$59.00 \$34.00	\$3,149.75 \$109.13		\$3,090.7	
PS Marketing Mail		42		.9	8	\$34.00	\$109.13		\$75.1	
rary Mail		18	1	6	2	\$16.00	\$239.80		\$487.5	
als		945	88	19	56	\$1,407.28	\$14,429.30		\$13,022.0	
18US 18US 18US	FC PS PM	47 13 S	\$399.12 \$114.39	N/A N/A	\$0.00	\$0.00 \$0.00 \$0.00	Y Jar Y Jar	+2024 +2024 +2024	l	
INSUS	PM PM	5		N/A N/A		\$0.00		+2024 c-2023		
INSUS	BB	5		N/A		\$0.00		c-2023		
INSUS	EX	2	\$36.40	N/A	\$0.00	\$0.00	Y De	c-2023		
NSUS	EX	1	\$48.30	N/A	\$0.00	\$0.00	Y Jar	-2024		
tals		324	\$4,756.10	\$203.50	\$0.00	\$0.00				
★ Excel ★ Conthly Summary	sv									
Records	Q, # of Pa	ickages Or	iginal Postage A	djusted Postage	Total Postage					
Inmanifested Packages		234	\$0.00	\$2,530.44	\$2,530.44					
uplicates		5	\$0.00	\$41.20	\$41.20					
fotals		239	\$0.00	\$2,571.64	\$2,571.64					
	OM.		N ABOUT.USPS.COM		OTHER USPS SITES		LEGAL INFORMATI			
Contact Us Site Index FAQs USPS JOBS		AJ N U: F(oout USPS Home ewsroom SPS Service Updates orms & Publications		Business Customer Gatew stal Inspectors Inspector General Postal Explorer	vay	Privacy Policy Terms of Use FOIA No FEAR Act EEO D			
Careers		6	overnment Services		National Postal Museum Resources for Developers PostalPro USPS Customer Data Dial	I				
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Transaction Details Report

Transaction Details Report: provides the ability to search for transactions associated to a debit transaction ID or for a company over a given period.

Home Rej	orts +				М	lailer Review A	ccount Manageme	ent l	Help -	Logout
Transactior	Details Report									
Select Company	Name		ACH Deb	it Trans ID			Month	Year		
ASSURETYNE	N									1
CRID: 948273							January 🗸	2024	~	
CRID. 546275							Start Date	End Date	e.	
						1	YYYY-MM-DD	YYYY-MM	-DD	Search
										Jearon
ownload Results	CSV Excel									
ACH Withdrawal I	EPS Account Number	EPS Transaction ID	Transaction Amount	Transaction Date/Time	Transaction Type	EFN	PIC		Postage	CRID
	1000003989	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92055901061316	52855931	14.64	94827365
	1000003989	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92055901061316	52855924	16.78	94827365
	1000003989	3760109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92055901061316	52855917	24.42	94827365
	1000003989	3760110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92728901061316	52855576	101.70	94827365
	1000003989	3780110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92728901061316	52855552	53.00	94827365
	1000003989	3760110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652863	695 92728901061316	52855569	74.00	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863878	6.59	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863861	8.88	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863854	1.08	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863977	4.14	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863847	2.62	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863885	2.05	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863946	2.91	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863892	3.36	94827365
	1000003989	3762083	100.58	2024-01-03 08:08:33	PURCHASE	9275090110128352863	837 92139901101283	52863953	1.50	94827365
	1000003989	3762083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352863	837 92139901101283	52863939	1.57	94827365
	1000003989	3762083	100.58	2024-01-03 08:08:33	PURCHASE	9275090110128352863	837 92139901101283	52863991	1.08	94827365
	1000003989	3762083	100.58	2024-01-03 08:08:33	PURCHASE	9275090110128352863	837 92139901101283	52864028	3.36	94827365
owing 1 to 50 of 17	2 trian						Pre	vious 1	2 3	4 N

IMpb Non-Compliance Report

IMpb Non-Compliance Report: displays a list of packages that were flagged IMpb Compliance Types.

₽USPS	S.COM														
Home	Reports -										Mailer Review	Account Mar	agement	Help -	Logout
IMpb No	n-Compliance	e Report													
Select Con	npany Name										Month	Year			
ASSURE											January	♥ 2024	~		
CRID: 94	827365										Start Date	End D			
											YYYY-MM-I	ND YYYY-	MM-DD	Search	
Black Man C.	ompliance Report														
IMPD Non-Ci	ompliance Report	IMpb Non-Con	npliance Warnings Report	IMpb Non-Comp	liance Returns R	eport IMp	b Non-Compliance PRS Report								
IMpb Mor	nthly Assessr	nent Report													
Blended	Total Volu	me Required IMpb		IMpb Complia	nce Metrics		Non-Compliance Volume		Score	Threshold	Pieces Under T	hreshold	1	Assessment	
							No matching record	ds found							
Showing 0 to 0 o	of 0 entries														
IMpb Nor	n-Compliance	Report													
Download Re	sults: [CSV Excel]														
Mailing Date	Error Type	Error Code	Package Identification Co	ode (PIC)	MID	Mail Class	EFN	Address	EPS Account #	DTS Receipt Time	AAU Scan Time	Entry ZIP Code	AAU ZIP Cod	le IMp	b Error ID
2024-01-29	AQ	DZ	926519010613165283356	8	901061316	PS	9275090106131652833520		1000003989	2024-01-29		20066		351	166
2024-01-29	AQ	DZ	926519010613165283355	1	901061316	PS	9275090106131652833520		1000003989	2024-01-29		20066		3511	165
2024-01-29	AQ	DZ	926519010613165283353	7	901061316	PS	9275090106131652833520		1000003989	2024-01-29		20066		3511	164
2024-01-29	AQ	DZ	926519010613165283354	4	901061316	PS	9275090106131652833520		1000003989	2024-01-29		20066		3511	163
2024-01-29	AQ	DZ	926519010613165283357	5	901061316	PS	9275090106131652833520		1000003989	2024-01-29		20066		351	162
2024-01-25	AQ	DZ	926519010613165283342	1	901061316	PS	9275090106131652833285		1000003989	2024-01-25		93501		3511	159
2024-01-25	AQ	DZ	926519010613165283341	4	901061316	PS	9275090106131652833285		1000003989	2024-01-25		93501		351	153
2024-01-24	AQ	DZ	926519010613165283294	3	901061316	PS	9275090106131652832806		1000003989	2024-01-18		93501		3511	147
2024-01-24	AQ	DZ	926519010613165283293	6	901061316	PS	9275090106131652832806		1000003989	2024-01-18		93501		351	144
2024-01-21	AQ	DZ	929029010613165286492	3	901061316	PS	9275090106131652864807		1000003989	2024-01-04		93501		3511	104
2024-01-21	BQ	99219	929029010613165286489	3	901061316	PS	9275090106131652864807		1000003989	2024-01-04		93501		351	103

Variance Report

Variance Report: displays a list of packages and the difference between manifested postage and USPS calculated postage.

Home F	Reports 🔻				N	Mailer	Review	Accoun	t Manag	geme	ent Help •	Log	out
Company N	ame	EPS Account	MID				Cle	ar All Back	Forwa	ard	Help 💿 Ba	ck to Top	
Variance Re	port								Select	Date	e:	ange `	
	v ≰csv												
/ariance Re	port												
failing Q	Transaction Q Date	Q	PIC	Q	Destination Q ZIP	Entry ZIP	Q	Manifest Q Zone	US Zone	q	Mailer Mail Q Class	USPS Mail Class	
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833537		20260		20066	00		00	PS	PS	
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833544		20260		20066	00		00	PS	PS	
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833551		20260		20066	00		00	PS	PS	
1/29/2024	1/29/2024		9265190106131652833568		20260		20066	00			PS	PS	
1/29/2024	1/29/2024		9265190106131652833575		20260		20066	00			PS	PS	
1/25/2024	1/25/2024		9200190106131652833394		93501		93501	01		01	FC	FC	
1/25/2024		9275090106131652833285	9200190106131652833400		93501		93501	01		01	FC	FC	
1/25/2024		9275090108131652833285	9205590106131652833298		93501		93501	00			PM	PM	
1/25/2024		9275090108131652833285	9205590106131652833304		93501		93501	01			PM	PM	
1/25/2024		9275090108131652833285	9205590106131652833496		93501		93501	00			PM	PM	
1/25/2024		9275090106131652833285	9205590106131652833502		93501		93501	01		01	PM	PM	
otals	4 10 5 10 00 4	007500040040405000005	0040000400404050044005		00504		00504			0.4			
HELPFUL Contact U Site Index FAQs USPS JO Careers	5	ON ABOUT USPS Hon Newsroom USPS Service Uy Forms & Publicati Government Serv	e dates ons	Busir Posta Inspe Posta Natio	ER USPS SITES ness Customer Gatew al Inspectors ector General al Explorer nal Postal Museum nurces for Developers alPro			Privacy Terms o FOIA					
Copyright	© 2023 USPS. All Righ	ts Reserved.			S Customer Data Dial								

Assessed Verifications Report

Assessed Verifications Report: displays a summary of the adjustments that have been assessed for a given period along with assessed postage and error count.

≥USPS.C	OM [.]									
Home R	eports ▼			Mailer	Review	Accoun	t Manageme	ent H	elp 🔻	Logout
Company Na	me	EPS Account	MID		Clear A	II Back	Forward	Help	Back	to Top
Assessed Ve	rifications Report		Assessed Postage \$2,228.52	Total Package Erro 289	ors		Select Date		t date rang	e '
Frors by Mon	h and Verification	Туре								
Verificati	on - REJECTED	 UNMANIFESTED 	NSUS							
300 150		209 •		64 •				16		
0	N	ov 2023		0 Dec 2023			Jar	n 2024		
Date Assessed	Q Verification Type CENSUS	Q, Mail Class C	Postage' \$3.72	Package Errora						
1/22/2024	CENSUS	BL	\$7.10	1						
1/22/2024	CENSUS	BS	\$14.98	1						
1/22/2024 1/22/2024	CENSUS	EX FC	\$48.30 \$0.00	1						
1/22/2024	CENSUS	PM	\$0.00	1						
1/3/2024	CENSUS	FC	\$22.11	10						
Totals			\$2,228.52	289						
HELPFULI Contact Us Site Index FAQs USPS JOE Careers		ON ABOUT.USPS About USPS Home Newsroom USPS Service Up Forms & Publicati Government Serv	e dates ons	OTHER USPS SITES Business Customer Gateway Postal Inspectors Inspector General Postal Explorer National Postal Museum Resources for Developers PostalPro USPS Customer Data Dial		Privacy Terms FOIA	INFORMATION Policy of Use AR Act EEO Data			
	9 2023 USPS. All Rights	Reserved.								
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Carbon Summary Report

Carbon Summary: displays the carbon dioxide impact (in metric tons) that the USPS incurs for a shipper's parcels.

Home Repo	orts 🔻			M	ailer Review A	ccount Management	Help 🔻 Lo	gout
Company Name	Mai	I Class	EPS Account		Clear All	Back Forward He	elp 😗 Back to To	p
Carbon Summar	ry Report & CSV	This report displays the carbo dioxide equivalent (CO2-e) in metric tons (MT) the Postal S incurs for your organization's parcets and/or mail pieces.	ervice	e for more information		Select Date:	Select date range 3	
Carbon Summary								
Month/Year	Q Mail Product	Q. Company Name	Q	Pieces Included	Pieces Excluded	Emissions (MT)	CRID	Q
Jan 2024	BB	ASSURETYNEW		79	31		94827365	
Jan 2024	BL	ASSURETYNEW		13	0	0.1193	94827365	
Jan 2024	BS	ASSURETYNEW		13	0	0.1862	94827365	
lan 2024	EX	ASSURETYNEW		28	0	0.2317	94827365	
lan 2024	FC	ASSURETYNEW		31	0	0.0895	94827365	
lan 2024	PM	ASSURETYNEW		86	0	0.3487	94827365	
lan 2024	PS	ASSURETYNEW		168	5	0.0643	94827365	
lan 2024	S2	ASSURETYNEW		18	0	0.0048	94827365	
Jan 2024	SA	ASSURETYNEW		12	0	0.0834	94827365	
Dec 2023	BB	ASSURETYNEW		29	0	0.0315	94827365	
Dec 2023	BL	ASSURETYNEW		2	0	0.0110	94827365	
Dec 2023	BS	ASSURETYNEW		4	0	0.0738	94827365	
Dec 2023	EX	ASSURETYNEW		9	0	0.0569	94827365	
Dec 2023	FC	ASSURETYNEW		30	0	0.0771	94827365	
HELPFUL LINK Contact Us Site Index FAQs USPS JOBS Careers		ON ABOUT.USPS.COM About USPS Home Newsroom USPS Service Updates Forms & Publications Government Services		OTHER USPS SITES Business Customer Gatewa Postal Inspectors Inspector General Postal Explorer National Postal Museum Resources for Developers PostalPro USPS Customer Data Dial	Ŋ	LEGAL INFORMATION Privacy Policy Terms of Use FOIA No FEAR Act EEO Data		
Copyright © 20	123 USPS. All Rights Reserve	d.						

Census Verification Report

Census Verification Report: displays a list of packages that include census errors due to incorrect packaging, weight, dimensions, entry/zone discrepancies.

USPS.C	5101																							
Home Re	ports •																		Mailer	Review /	Account Man	agement	Help -	Logou
Census Ve	rification	Report																						
Select Company	/ Name		Select	Mail Class														M	onth	Yea				
ASSURETYN	W		All		~														anuary	· 203				
CRID: 948273	65																			and hinter				
1012000	(c)(E)(St	art Date		Date			
																		Y	OC-MM-DD	100	Y-MM-DD	Searc	h	
ownload Results	: (CSVIExca	4																				Search by PtG		
				Manifest	Manifest				2	Scan				Weight		Man	Man	Man	Scan	Scan	Scan	Non	Manifest	Manifest
		Package Identification		Mail	Weight	Manifest	Manifest	Manifest	Scan Mail	Weight	Scan	Scan	Scan	Scan		Nonstandard	Nonstandard	Nonstandard	Nonstandard	Nonstandard	Nonstandard	Compliance	Destination	Facility
ompany Name	MID	Code (PIC)	EFN	Class	(lbs)	Length	Width	Height	Class	(lbs)	Length	Width	Height	Source	Dimensions Scan Source	Len Fee1	Len Fee2	Vol Fee	Len Fee1	Len Fee2	Vol Fee	Fee	ZIP	Type
SSURETYNEW	901051316	9200190106131652832915	9275090106131652832806	FC	0.63	6.00	5.00	4.00	FC	0.17	6.00	5.00	4.00	PASS	Passive Adaptive Scanning System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None
SSURETYNEW	901061316	9272890106131652832904	9275090106131652832806	EX	5.00	6.00	5.00	4.00	EX	25.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None
SSURETYNEW	901061316	9255190106131652832861	9275090106131652832806	BL	10.00	6.00	5.00	4.00	86	20.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	50.00	\$0.00	\$0.00	\$0.00	50.00	93501	None
SSURETYNEW	901051316	9205590106131652832826	9275090106131652832806		3.00	31.00	5.00	4.00	PM	13.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$18.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None
SSURETYNEW		9213990106131652832847	9275090106131652832806		5.80	22.00	5.00	4.00	BB	15.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	50.00	93501	None
SSURETYNEW	901051316	9249090106131652832887	9275090106131652832806		5.00	6.00	5.00	4.00	BS	25.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	93501	None
SSURETYNEW		9290290106131652864381	9275090106131652864302		0.69	6.00	5.00	4.00	FC	0.87	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DSCF
SSURETYNEW		9290290106131652864411	5275090106131652864302		0.31	6.00	5.00	4.00	FC	0.87	6.00	5.00	4 00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	50.00	20260	DDU
SURETYNEW		9290290106131652864404	9275090106131652864302		0.69	6.00	5.00	4.00	FC	0.94	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	
SURETYNEW		9290290106131652864329	9275090106131652864382		0.69	6.00	5.00	4.00	FC	0.87	6.08	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DNDC
SSURETYNEW		9290290106131652864374	9275090106131652864302		0.31	6.00	5.00	4.00	FC	0.94	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	DSCF
SURETYNEW	901061316	9290290106131652864398	9275090106131652864302	PS	0.31	6.00	5.00	4.00	FC	.0.75	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	20260	

Duplicates Report

Duplicates Report: displays a list of packages that were identified as duplicates. A duplicate package is flagged when multiple packages have the same Tracking Number within a 120-day window, and they are not paid for.

USPS.COM									
Home Reports -							Mailer Review	Account Management Help -	Logou
Duplicates Report									
Select Company Name	Select I	Aail Class					Month	Year	
ASSURETYNEW	AI	~							
CRID: 94827365							January V	2024 👻	
Citib. 34021303							Start Date	End Date	
							YYYY-MM-DD	YYYY-MM-DD Search	
Download Results: (<u>CSV Excel</u>)	Filter Results: (All OPending OFinalized ODropped	4	Disputed Assessments:	ielect an Assessment ID 👻				
Earliest Scan Date	USPS Ship Scan Event	Destination ZIP	Package Identification Code	Origin ZIP	Master MID	Company Name	Mail Class	USPS Calculated Postage	
2024-01-21		22301	9205590106131652855900	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		61035	9205590106131652855740	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		22301	9205590106131652855924	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		01355	9205590106131652855726	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		22301	9205590106131652855917	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		22301	9205590106131652855931	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		87501	9205590106131652855757	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		61001	9205590106131652855733	20066	901061316	ASSURETY	PM	\$0.00	
2024-01-21		20260	9205590106131652855894	20066	901061316	ASSURETY	PM	\$0.00	
hawing 1 to 9 of 9 entries									

SQA Sampling Report

SQA Sampling Report: displays a comparison of the manifested weight, dimensions, mail class and the sampled weight, dimensions, mail class along with the postage variance as a result of sampling.

SQA Samp MAIL ENTRY (001	I		mple Postage		\$223.2				Select Date	2 Select date	erange '						
Sample Q. Date	Manifest Transmission Date	q	PIC Q	Mailer ID C	Sampling Facility Type	Q, Sampling Q Facility Zip Code	Q Destination Q Zip Code	Mail Q. Class	Sample C Weight	Q Manifest (Weight	Q, Sample Q, Height	, Manifest Q Height	Sample Q, Length	Manifest C Length	Sample C Width	, Manifest C Width	, Sample Postage	USPS Recalculated Manifest Postage
10/7/2021	12/17/2021		1248274104003568214653	900043121	D	78238	84847	EX	4.2888	4.2000	0.20	0.20	6.30	6.30	5.50	5.50	\$15.55	\$14.4
10/7/2021	11/30/2021		1636959731408892285148	900043121	D	78238	72826	PM	10.4000	10.4000	2.20	2.20	8.40	8.48	8.78	8.70	\$11.85	\$10.68
10/7/2021	11/38/2021		1764074631304025384913	900043121	D	78238	78968	PS	2.6000	2.6000	3.30	3.30	8.80	8.80	5.70	5.70	\$10.00	\$9.68
10/7/2021	12/17/2021		1986245658248216882799	900843121	D	78238	98844	FC	0.5500	0.6500	5.50	5.50	1.70	1.70	4.70	4.70	\$3.20	\$2.68
10/7/2021	12/17/2021		2168868862004927286599	900043121	D	78238	44986	PS	2.6888	2.6000	3.10	3.10	6.88	6.88	3.40	3.40	\$18.00	\$9.68
10/7/2021	12/17/2021		2895775638458528464393	900043121	D	78238	63351	PM	10.4000	10.4000	2.60	2.60	5.70	5.70	8.20	8.20	\$11.85	\$10.6
10/7/2021	12/17/2021		2958018339861024252396	900843121	D	78238	21443	FC	0.6500	8.6588	3.30	3.30	8.70	0.78	4.70	4.70	\$3.20	\$2.68
10/7/2021	12/17/2021		3180208574290806008114	900843121	D	78238	76126	PS	2.6000	2.6000	7.60	7.60	2.98	2.98	1.70	1.70	\$10.00	\$9.68
10/7/2021	12/17/2021		3207519419489803029165	900043121	D	78238	44980	PM	18.4868	10.4000	2.38	2.30	0.20	0.28	4.60	4.69	\$11.85	\$19.68
10/7/2021	11/30/2021		3684376467619946004685	900043121	D	78238	38347	FC	0.6500	0.6500	6.90	6.90	6.60	6.60	8.70	8.70	\$3.20	\$2.60
10/7/2021	12/17/2021		4885591876694926997688	900043121	D	78238	80427	PS	2.6888	2.6000	7.30	7.30	7.98	7.90	8.10	8.10	\$18.00	\$9.60
10/7/2021	11/38/2821	_	5006332761854609754330	900043121	D	78238	89842	FC	0.6500	8.6588	6.30	6.38	6.30	6.30	8.70	8.70	\$3.20	\$2.60
Totals																	\$249.68	\$223.28

Pending Unmanifested Report

Pending Unmanifested Report: displays a list of packages that we have scans with no manifest. If/when a manifest is received, the package is removed from the report.

Home Reports *						Mailer Revie	w Account Manag	ement Help - Log
Pending Unmanifested	Report							
Select Company Name		Select Mail Class				Month	Year	
ASSURETYNEW		A3.				February V	2024 🛩	
CRID: 94827365								
and a second						Start Date	End Date	
						YYYY-MM-DD	YYYY-MM-DD	Search
ownload Results: [CSV Excel]		Filter Results: All Pending Finalized Dropped		Disputed Assessments: Select an Assessment ID 👻				
Company Name	MID	Package Identification Code (PIC)	First Scan Date	Projected Assessment Date	Mail Class	First Scan ZIP	Delivery ZIP	Reason Code
ASSURETYNEW	901061316	9213990106131652836593	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652836418	2024-01-06	2024-02-15	68	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652836401	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652835062	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061315	9213990106131652836401	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652836227	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061316	9255190106131652835886	2024-01-06	2024-02-15	BL	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652836418	2024-01-06	2024-02-15	88	20066	22301	Unmanifested
ASSURETYNEW	901061316	9255190106131652835718	2024-01-06	2024-02-15	BL	20066	22301	Unmanifested
ASSURETYNEW	901061316	9213990106131652835852	2024-01-06	2024-02-15	BB	20066	22301	Unmanitested
ASSURETYNEW	901061316	9255190106131652835718	2024-01-06	2024-02-15	BL	20066	22301	Unmanifested
	901061316	9255190108131652836609	2024-01-06	2024-02-15	BL	20066	22301	Unmanifested
ASSURETYNEW	901061316	9255150106131652836067	2024-01-05	2024-02-15	BL	20066	22301	Unmanifested
ASSURETYNEW				2024-02-15		20066	22301	

Unused Label Report

Unused Label Report: provides a list of packages that were submitted for an unused label refund request.

⊠ USPS.COM [™]																		
PPC Home Reports -	Help																	
Unused Labels Report																		
Select Company Name*:			Select Month/Year*:						Start	Date/End Date*:								
PPCTEST			March	♥ 20	23	~	OR		m	Y-MM-DD		YYY	Y-MM-DD		Searc	h		
CRID: 20525767			Dispute ID:															
AD: Access Denied NM: No Manifeste [CSV]	d Postage in Last 60 D	ays PR: PIC Pre	viously Refunded SE: Scan Found															
PIC	First Scan Date	Submission Date	EFN	Package MID	Original Mailing Date	Customer Reference ID	Destination ZIP Code		Rate Indicator	Destination Rate Indicator	Zone	Weight	Postage	Calculated Refunded Postage		EPS Transaction ID	Reason Code	
92193900621399967131114534		2023-03-16	92750900621399356607293142	900621399	2023- 03-15	47T7G7VBKN8WDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374092		100791
92193900621399549601265672		2023-03-23	92750900621399359942476430	900621399	2023- 03-15	47T7G7V8KN8WDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374957		100907
9200190301798020165537		2023-03-23										0.00	0.00				NM	100911
9200190301798020366910		2023-03-23										0.00	0.00				NM	100911
9200190301798020294084		2023-03-23										0.00	0.00				NM	100911
92193900621399342293287294		2023+03-23	92750900621399330118561389	900621399	2023+ 03-15	47T7G7VBKN8WDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374958		100909
Showing 1 to 6 of 6 entries			₩USPS.COM															
			HELPFUL LINKS Contact Us		ON ABOUT / About USPS			Customer G	aleway		Priv	AL INFORMAT Rey Policy	non					
			Site Index FAQs		Newsroom USPS Service Forms & Publ		Postal Ins Inspector Postal Exc	General			FOR	s of Use A EAR Act EEO						
			USPS JOBS Careers		Government 1		National P	ostal Muse s for Develo			140 1	EAR AGE EEU	0.00					

IV-MTR Data Feeds

USPS Ship data is available to shippers through Informed Visibility Mail Tracking & Reporting (IV-MTR). IV-MTR enables shippers to customize data feeds, provides multiple data file formats and delivery methods, enable roles and permissions to determine a shipper's data visibility, and offers flexible data delegation to receive and provide data visibility.

Shippers must enroll in IV-MTR for a CRID through the BCG. The first user to request access to the IV-MTR service will become the Business Service Administrator (BSA). BSAs can grant access to other users, control data visibility, manage data delegation, and manage user roles and permissions. Shippers have the option to subscribe to various feeds, select data elements for each feed, select the frequency of each feed, select file format, and delivery destinations. Detailed Instructions for accessing IV-MTR can be found under <u>'Applying for Access to Informed</u> <u>Visibility Mail Tracking & Reporting'</u> on Postal Pro. Detailed instructions for customizing data feeds can be found under <u>'Orientation Training for Informed Visibility Mail Tracking & Reporting'</u> on Postal Pro. Descriptions for each data field can be found in the <u>Data Dictionary</u>. The following data feeds are available via IV-MTR:

Package Attributes - Pricing Notification

Package Attributes - Pricing Notification: includes the IMPB, PIC, and rate ingredients that were used to price the package.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Package Scan Grouping ID	VARCHAR2	Alphanumeric	36	Package Scan grouping id
ІМРВ	VARCHAR2	Number	34	Intelligent Mail Package Barcode
PIC	VARCHAR2	Number	34	Package Identification Code
Service Type Code	VARCHAR2	Number	3	Represents both the mail class and any extra service(s) for a package or item being shipped
Mailer ID	VARCHAR2	Number	10	Mailer ID used on the package
Origin ZIP Code	VARCHAR2	Number	10	Origin Zip code
Destination ZIP Code	VARCHAR2	Number	10	Destination ZIP code for the package
Weight	NUMBER	Number	4,2	Captured weight on the package
Dimensions	VARCHAR2	Number	100	Dimensions on the package
UPC Barcode	VARCHAR2	Alphanumeric	50	Universal Pricing Code
Pricing Scan Completion Date/Time	Date	Date	19	Date time when pricing was assessed
EPS Account Number	VARCHAR2	Number	10	Enterprise Payment System Account Number
EPS Account Nickname	VARCHAR2	Alphanumeric	255	Nick name on the Enterprise System services account
Base SKU	VARCHAR2	Alphanumeric	27	Baseline SKU
Price Type	VARCHAR2	Alphanumeric	30	Defines mail class, product and associated attributes
NSA Contract Number	VARCHAR2	Number	30	Negotiated service agreement contract number
Base Price	NUMBER	Dollar Amount	11,4	Published pricing, does not include contract pricing
Extra Service SKU	VARCHAR2	Alphanumeric	100	SKU defined for the extra service used on the package
Extra Service Type	VARCHAR2	Alphanumeric	100	Extra service (s) that was/were used in conjunction with package
Extra Service Amount	NUMBER	Dollar Amount	11,4	Price assessed for the extra service(s) that was/were used in conjunction with package
Total Postage	NUMBER	Dollar Amount	11,4	Total postage assessed on the package, includes extra services
Assessed Rate Type	VARCHAR2	Alphanumeric	30	Rate type that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Mail Class Name	VARCHAR2	Alphanumeric	100	Mail Class that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Zone	VARCHAR2	Number	30	Zone that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Piece Weight Value	NUMBER	Number	15,4	Piece weight that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Piece Dimensions Length	NUMBER	Number	11,4	Piece dimension for length that was assessed on the package by USPS, could be different from what was initially claimed by the mailer

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Assessed Piece Dimensions Height	NUMBER	Number	11,4	Piece dimension for height that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Piece Dimensions Width	NUMBER	Number	11,4	Piece dimension for width on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Warnings	VARCHAR2	Alphanumeric	20000	Assessed Warning
Earliest Scan Date	Date	Date	19	First scan date of the package
Permit Number	VARCHAR2	Number	10	Permit number
Permit Type	VARCHAR2	Alphanumeric	3	Permit type
Permit Finance Number	VARCHAR2	Number	6	Permit finance number
Manifest Nonstandard Fee - Len Threshold 1	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER(15,4)	Number	15,4	Nonstandard Volume Fee
Destination Country Code	VARCHAR2(2)	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

Payment Details – Domestic Outbound

Payment Details – Domestic Outbound: includes the transaction details for packages processed.

IV Display Name	Field Type	Max Field Length	Field Description
Transaction ID	Number	28	EPS Transaction ID
Mail Class	Alphanumeric	2	Mail Class Code
Mailer ID	Number	10	Mailer ID
SKU	Alphanumeric	45	SKU
PIC	Number	34	PIC
Service Type Code	Number	3	Service Type Code
Dispute Reason	Alphanumeric	255	Dispute Reason
Dispute ID	Alphanumeric	15	Dispute ID
Extra Service1 SKU	Alphanumeric	255	Extra Service1 SKU
Extra Service1 Postage Amount	Dollar Amount	15	Extra Service1 Postage Amount
Extra Service2 SKU	Alphanumeric	255	Extra Service2 SKU
Extra Service2 Postage Amount	Dollar Amount	15	Extra Service2 Postage Amount
Extra Service3 SKU	Alphanumeric	255	Extra Service3 SKU
Extra Service3 Postage Amount	Dollar Amount	15	Extra Service3 Postage Amount
Extra Service4 SKU	Alphanumeric	255	Extra Service4 SKU
Extra Service4 Postage Amount	Dollar Amount	15	Extra Service4 Postage Amount
Extra Service5 SKU	Alphanumeric	255	Extra Service5 SKU
Extra Service5 Postage Amount	Dollar Amount	15	Extra Service5 Postage Amount
Electronic File Number	Alphanumeric	255	Electronic File Number

IV Display Name	Field Type	Max Field Length	Field Description
Manifest Package ID	Alphanumeric	255	Manifest Package ID
Assessment Type	Alphanumeric	255	Assessment Type
Monthly Adjustment ID	Alphanumeric	255	Monthly Adjustment ID
Adjustment Details	Alphanumeric	255	Adjustment Details
Admin Fee Amount	Dollar Amount	15	Admin Fee Amount
Permit Number	Alphanumeric	255	Permit Number
Permit Type	Alphanumeric	255	Permit Type
Permit Finance Number	Alphanumeric	255	Permit Finance Number
Unmanifested Packages	Alphanumeric	255	Unmanifested Packages
Total Packages	Alphanumeric	255	Total Packages
Unmanifested Ratio	Alphanumeric	255	Unmanifested Ratio
Unmanifested Per Piece Fee	Alphanumeric	255	Unmanifested Per Piece Fee
Mailer Review Request ID	Alphanumeric	255	Mailer Review Request ID

Package Errors and Warnings (PEW)

Package Errors and Warnings (PEW): Package Errors and Warning (PEW) data feed includes all packages that were accepted and rejected by EFN. For packages with errors, there will be additional details on errors and warnings.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Header Record				
Mailer ID (from EFN)	String	Number	9	Mailer ID (from EFN)
Electronic File Sequence Number (serial number from EFN)	String	Number	34	Electronic File Sequence Number (serial number from EFN)
Electronic File Receipt Date	String	Date	8	Electronic File Receipt Date (YYYYMMDD)
Electronic File Receipt Time	String	Timestamp	6	Electronic File Receipt Time (HHmmSS)
Entry Facility ZIP Code	String	Number	6	Entry Facility ZIP Code
Mailing Date	String	Date	8	Mailing Date (YYYYMMDD)
Number of Records Read	Number	Number	10	Number of Records Read
Number of Records Rejected	Number	Number	10	Number of Records Rejected
Number of Records Accepted	Number	Number	10	Number of Records Accepted
Number of Electronic File D1 Records Accepted	Number	Number	10	Number of Electronic File D1 Records Accepted
Number of Electronic File D2 Records Accepted	Number	Number	10	Number of Electronic File D2 Records Accepted
Summary Message	String	Alphanumeric	60	Summary Message
Detail Record				
Error/Warning Type Code	String	Alphanumeric	1	Error/Warning Type Code
Electronic File Line Number	Number	Number	6	Electronic File Line Number
Package Identification Code (PIC)	String	Number	34	Package Identification Code (PIC)
Field in Error	String	Alphanumeric	34	Field in Error

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Error/Warning Message	String	Alphanumeric	80	Error/Warning Message

Unmanifested

Unmanifested: includes the results of the Unmanifested adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer Id
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
First Scan ZIP Code	String	Number	5	First Scan ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Postage	BigDecimal	Number	9,4	Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

Duplicate Packages - Outbound

Duplicate Packages - Outbound: includes packages that were identified as duplicates and charged to EPA.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer ID
CRID	String	Number	15	Customer Registration ID
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
Origin ZIP Code	String	Number	5	Origin ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Manifested Postage	BigDecimal	Number	9,4	Manifested Postage
USPS Calculated Postage	BigDecimal	Number	9,4	USPS Calculated Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

Census Attributes

Census Attributes: includes the results of the Census Attribute (weight, dimensions, zone, packaging, and misshipped) adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
First Scan Date	Date	Date	20	First Scan Date
ІМРВ	String	VARCHAR2	34	ІМРВ
EFN	String	VARCHAR2	34	EFN
Transaction ID	Number	NUMBER	15	Transaction ID
Scan Weight Source	String	VARCHAR2	45	Scan Weight Source
Scan Dim Source	String	VARCHAR2	45	Scan Dim Source
Manifest Mail Class	String	VARCHAR2	2	Manifest Mail Class

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Scan Mail Class	String	CHAR	2	Scan Mail Class
Manifest Weight	BigDecimal	NUMBER	15,4	Manifest Weight
Scan Weight	BigDecimal	NUMBER	9,4	Scan Weight
Manifest Length	BigDecimal	NUMBER	11,4	Manifest Length
Scan Length	BigDecimal	NUMBER	15,4	Scan Length
Manifest Height	BigDecimal	NUMBER	11,4	Manifest Height
Scan Height	BigDecimal	NUMBER	15,4	Scan Height
Manifest Width	BigDecimal	NUMBER	11,4	Manifest Width
Scan Width	BigDecimal	NUMBER	15,4	Scan Width
First Scan Zip	String	VARCHAR2	11	First Scan Zip
Manifest Destination Zip	String	VARCHAR2	5	Manifest Destination Zip
Manifest Entry Facility		VARCHAR2	15	Manifest Entry Facility
Claimed Postage	Number	NUMBER		Claimed Postage
Assessed Postage	BigDecimal	NUMBER	10,2	Assessed Postage
Postage Variance	BigDecimal	NUMBER	10,2	Postage Variance
UPC Code	String	VARCHAR2	30	UPC Code
Packaging	String	VARCHAR2	100	Packaging
Manifest Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Manifest Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Manifest Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Manifest Nonstandard Volume Fee
Scan Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Scan Nonstandard Length Fee1
Scan Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Scan Nonstandard Length Fee2
Scan Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Scan Nonstandard Volume Fee
Noncompliance Fee	NUMBER	Number	15,4	Noncompliance Fee
Destination Country Code	VARCHAR2	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

SQA Package Level Details

SQA Package Level Details: includes the manifested attributes and sample attributes that were used to for the Statistical Quality Adjustment (SQA) for DDU entry.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Mailer ID	VARCHAR2	Number	15	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	10	Mail Class Name
PIC	VARCHAR2	Number	34	PIC
Sample Date	Date	Date	19	Sample Date
Sample Facility Type	VARCHAR2	Alphanumeric	1	Sample Facility type
Sample Facility ZIP Code	VARCHAR2	Number	10	Sample Facility Zipcode
Destination ZIP Code	VARCHAR2	Alphanumeric	11	Destination ZipCode

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Sample Weight	NUMBER	Number	15,4	Sample Weight
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Sample Height	NUMBER	Number	11,4	Sample Height
Manifest Height	NUMBER	Number	11,4	Manifest Height
Sample Length	NUMBER	Number	11,4	Sample Length
Manifest Length	NUMBER	Number	11,4	Manifest Length
Sample Width	NUMBER	Number	11,4	Sample Width
Manifest Width	NUMBER	Number	11,4	Manifest Width
Sample Postage	NUMBER	Number	9,2	Sample Postage
USPS Recalculated Manifest Postage	NUMBER	Number	9,2	USPS Recalculated Manifest postage
Postage Difference	NUMBER	Number	9,2	Postage Difference

SQA Monthly Assessment

SQA Monthly Assessment: includes the Statistical Quality Adjustment (SQA) for DDU entry that will be charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Mailer ID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
SQA Month	VARCHAR2	Number	2	2 digit Month in which sample was done
SQA	NUMBER	Number	10,3	samplePostage- sampleManifestPostage)/sam pleManifestPostage
SQA Over Threshold	CHAR	Number	1	True or false. Configurable threshold of 1.5%
SQA Pieces	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
SQA Manifest Postage	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
SQA Postage Assessment	NUMBER	Number	9,2	SQA Postage Assessment
Sampled Pieces	NUMBER	Number	15	Sampled Pieces
Sample Postage	NUMBER	Number	9,2	Assessed Sample Postage
Sample Manifest Postage	NUMBER	Number	9,2	Claimed Sample Postage
Total Pieces	NUMBER	Number	15	Total pieces for the mailer/month/mail class
Total Manifest Postage	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
EPS Account Number	VARCHAR2	Number	10	Enterprise Account Number

SQA Monthly Transaction

SQA Monthly Transaction: incudes the Statistical Quality Adjustment (SQA) for DDU entry that was charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Mailer ID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
SQA Month	VARCHAR2	Number	2	2 digit Month in which sample was done
SQA	NUMBER	Number	10,3	samplePostage- sampleManifestPostage)/sam pleManifestPostage
SQA Over Threshold	CHAR	Number	1	True or false. Configurable threshold of 1.5%
SQA Pieces	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
SQA Manifest Postage	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
SQA Postage Assessment	NUMBER	Number	9,2	SQA Postage Assessment
Sampled Pieces	NUMBER	Number	15	Sampled Pieces
Sample Postage	NUMBER	Number	9,2	Assessed Sample Postage
Sample Manifest Postage	NUMBER	Number	9,2	Claimed Sample Postage
Total Pieces	NUMBER	Number	15	Total pieces for the mailer/month/mail class
Total Manifest Postage	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
EPS Account Number	VARCHAR2	Number	10	Enterprise Account Number
EPS Transaction ID	NUMBER	Number	15	Enterprise Payment System Transaction ID

Unused Label Refund Request

Unused Label Refund Request: includes requested unused labels and the status of the refund.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Record Type	VARCHAR2	Alphanumeric	2	Record Type- D1 for manifest detail record
MID	VARCHAR2	Number	11	Mailer ID
Usage Indicator	VARCHAR2	Alphanumeric	2	UL - Unused Labels
PIC	VARCHAR2	Number	34	Package Identification Code
Customer Reference Number	VARCHAR2	Alphanumeric	30	Customer Reference Number
EFN	VARCHAR2	Number	34	Electronic File Number
Date of Mailing	DATE	Date	19	Date of Mailing
Package Scan Date	DATE	Date	19	Package Scan Date
Manifest Destination ZIP Code	VARCHAR2	Number	5	Manifest Destination ZIP Code

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Scan ZIP Code	VARCHAR2	Number	10	Scan ZIP Code
Manifest Mail Class	VARCHAR2	Alphanumeric	2	Manifest Mail Class
Manifest Processing Category	VARCHAR2	Alphanumeric	1	Manifest Processing Category
Manifest Routing Bar code	VARCHAR2	Alphanumeric	1	Manifest Routing Bar code
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Manifest Rate Indicator	VARCHAR2	Alphanumeric	2	Manifest Rate Indicator
Unused Label Refund Amount	NUMBER	Number		Unused Label Refund Amount
Extra Service Code – 1 st Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 1 st Service
Extra Service1 Amount	NUMBER	Number	11,4	Extra Service1 Amount
Extra Service Code – 2nd Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 2nd Service
Extra Service2 Amount	NUMBER	Number	11,4	Extra Service2 Amount
Extra Service Code – 3 rd Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 3 rd Service
Extra Service3 Amount	NUMBER	Number	11,4	Extra Service3 Amount
Extra Service Code – 4 th Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 4 th Service
Extra Service4 Amount	NUMBER	Number	11,4	Extra Service4 Amount
Extra Service Code – 5 th Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 5 th Service
Extra Service5 Amount	NUMBER	Number	11,4	Extra Service5 Amount
Reject Reason	VARCHAR2	Alphanumeric	100	Reject Reason - Possible reasons are - 1. Scan Exists 2. No Manifest

Disputes

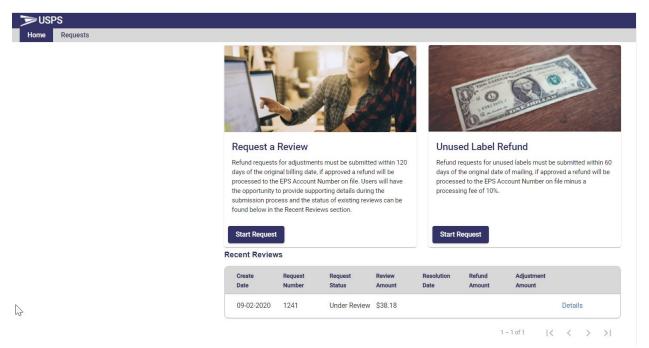
Shippers can initiate disputes for adjustments that were applied and charged through USPS Ship by accessing the USPS Ship Dispute and Refund Requests service on the BCG.

BUSINI	ESS CUSTO	DMER GATEWAY	,			Home	Hello Lian
Mailing Services	Shipping Services	Additional Services	() Alerts 🎦 Pe	ending Requests 🙎	Manage Account 👻	USPS.co	om Help
Shipping S	Services	-					
Shipping lines the USPS ha	online services allo as to offer. The servi		nanage the various package pro ted below. You may access serv cess to those you do not.				
Balance & Fee	es (PostalOne!) mor	re info >			Go to Se	vice	
Click-N-Ship	Business Pro™ mo	vre info >			Go to Se	vice	
Dashboard (P	ostalOne!) more info	>			Go to Se	vice	
Electronic Dat	ta Exchange (Postal	One!) more info >			Go to Se	vice	
Electronic Ver	rification System (eV	/S) more info >			Go to Se	vice	
Incentive Prog	grams more info >				Go to Se	vice	
+ Mailer ID mo	ore info >				Go to Se	vice	
USPS Packag	je Intercept more info	0>			Go to Ser	vice	
+ USPS Ship Ac	ccount Management	t (formerly PPC) more info >			Get Acco	ess	
+ USPS Ship Di	sputes and Refund I	Requests more info >			Get Acce	ess	
USPS Ship Re	eports (formerly PPC	c) more info >			Go to Ser	vice	
Other Links Centralized A	ccount Processing S	System (CAPS) - Electronic po	ostage payment.				

To start a dispute, a shipper must prepare a text file that consists of one or more EPS transactions to be included in the dispute. This information can be found in the Commercial Mailing and Shipping Details report in EPS. Once the list of disputed transactions has been prepared, the shipper may initiate a dispute. Shippers must upload a text file that includes a list of packages to be reviewed. USPS Ship performs validations to ensure that the list is formatted correctly, and a transaction exists for the Tracking Numbers in question. Shippers will have the opportunity to provide supporting details during the submission process. A USPS Analyst reviews the dispute to determine if it is valid and should be approved. If the dispute is approved, then the shipper's EPA will be refunded. The status of each dispute is available in the application for shippers to review within the application.

Refund requests for adjustments must be submitted within 60 days of the original billing.

<u>Step1 - Mailer Review Homepage</u> – Shippers have the option to submit a Single or Bulk Dispute request via the Mailer Review Homepage

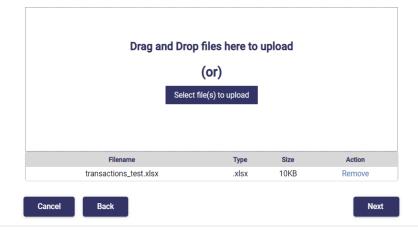


Step 2 - Upload File Page – Shippers have the option to upload file(s) to support the dispute request.

≫US	PS		, i and i	ĺ
Home	Requests			
				_0

Do you have any files to attach?

You can provide additional info about your review with supplemental documents. Upload one or more files to include in the review below. Each file can be no more than 1GB in size and the following file types are acceptable: .pdf, .xls/.xlsx, .doc/.docx, or .txt.



Open			×
← → ~ ↑ 🖡 « PPC	C > Mailer Review V	Search Mailer Review	٩
Organize • New folde	r		0
ICDs ^	Name	Date modified	ents. Upload one or more files to
📙 January 2021 PC	Test 10848 - Results.docx	8/30/2020 11:18 AM	e following file types are acceptable
Mailer Review	📹 Test 10849 - Results.docx	8/30/2020 11:18 AM	
	📹 Test 10850 - Results.docx	8/30/2020 11:18 AM	
Desktop	transactions_CAT2-082020.txt	8/28/2020 12:18 PM	ad
· ·	transactions_sit2-082020 - Copy (2).txt	8/26/2020 12:26 PM	au
Documents	📄 transactions_sit2-082020 - Copy.txt	8/20/2020 4:57 PM	
👃 Downloads	transactions_sit2-082020.txt	8/21/2020 7:32 AM	
👌 Music	transactions_test.txt	8/17/2020 1:58 PM	
k Pictures	transactions_test.xlsx	8/17/2020 1:59 PM	
🔚 Videos	unused_label_format_example.txt	8/17/2020 2:19 PM	
😍 Windows (C:)	inused_label_format_example.xlsx	7/22/2020 10:05 AM	
< shr_IBSSC_ST_Lo	unused_label_sit2 - 081920 - Copy.txt	8/20/2020 5:11 PM	Next
🗳 Network 🗸 🗸	unused_label_sit2 - 081920 - Copy.xls		>
			/
File nar	me: transactions_test.xlsx	Custom Files (*.txt;*.pdf;*.xls;*.xl	~
		N Open Cancel	

Step 3 - File Explorer Pop Up Page – Shippers can upload the file by selecting the file from file explorer

<u>Step 4 - Upload Packages Page</u> – Shippers must upload a text file with a list of the Transaction IDs for the packages to be reviewed

•			
Which packages w	ould you like review	ed?	
	the packages you wish to have rev stem (EPS). Each transaction ID sh e g <u>uide</u> .		
r	rag and Drop files here	to upload	
	(or)		
	Select file(s) to upload		
Filena	ne T	ype Size	Action
TC001-1_sing	letrans txt	txt 1KB	Remove

	> Mailer Review 🗸 🗸	Search Mailer Review	
$\leftarrow \rightarrow \checkmark \mathbf{\tau} \models \circ PPC$. > Maller Review V	Search Mailer Review	<u>م</u>
Organize New folder	r		0
ICDs ^	Name	Date modified	is should be a list of transaction
📙 January 2021 PC	TC001-1 singletrans - CAT.txt	8/28/2020 12:38 PM	n a separate line. For more detail
Mailer Review	TC001-1 singletrans.txt	8/28/2020 7:57 AM	
	TC001-2_multitrary - CAT.txt	8/28/2020 12:42 PM	
Desktop	TC001-2_multitrans.txt	8/27/2020 11:40 AM	ad
Desktop 👌	TC001-2_multitrans-full.txt	8/27/2020 11:40 AM	
•	TC001-3_multitrans-partial - CAT.txt	8/28/2020 12:43 PM	
bownloads	TC001-3_multitrans-partial.txt	8/26/2020 10:35 PM	
🜗 Music	TC001-4_multitrans-fulldupe.txt	8/27/2020 11:40 AM	
E Pictures	transactions_CAT2-082020.txt	8/28/2020 12:18 PM	
🖪 Videos	transactions_sit2-082020 - Copy (2).txt	8/26/2020 12:26 PM	
🐛 Windows (C:)	transactions_sit2-082020 - Copy.txt	8/20/2020 4:57 PM	
👽 shr_IBSSC_ST_Lo	transactions_sit2-082020.txt	8/21/2020 7:32 AM	Create Dispute
🇳 Network 🗸 🗸	transactions_test.txt	8/17/2020 1:58 PM	>
File nan	ne: TC001-1_singletrans.txt ~	Text Document (*.txt)	~
File nan	ne: TC001-1_singletrans.txt ×	Text Document (*.txt) Open Cancel	~

Step 5 - File Explorer Pop Up Page – Shippers can upload the file by selecting the file from file explorer

<u>Step 6 - Successful Submission Page</u> – When Shippers select the 'Create Disputes' button, the successful submission page is displayed

> USPS		
Home Requests		
	•	•
	Which packages would you like	reviewed?
	Upload a text file with details of the packages you wish from the Enterprise Payment System (EPS). Each transa on how to format your file see the <u>guide</u> .	to have reviewed. This should be a list of transaction IDs action ID should be on a separate line. For more details
	Drag and Drop file	es here to upload
	Dispute	nas been submitted successfully.
		ОК
	Filename	
	TC001-1_singletrans.txt	.txt 1KB Remove
	Cancel Back	Create Disputes

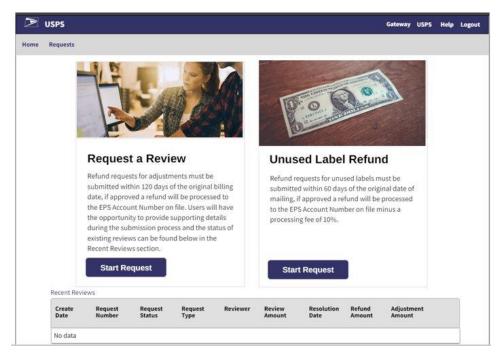
Requests Page – Shippers can view the status of all Open and Completed requests on an account

≥ USPS					
Home Requests	Open Requests				
	Create Request Date Number	Request Status	Review Resolution Amount Date	Refund Amount	Adjustment Amount
	09-02-2020 1241	Under Review	\$38.18		Details
	09-04-2020 1252	Processing			Details
	Completed Requests				1 – 2 of 2 < 📏
	Create Request Date Number	Request Status	Review Resolution Amount Date	Refund Amount	Adjustment Amount
	09-02-2020 1237	Completed	\$38.18 09-02-2020	\$30.90	Details
	09-02-2020 1240	Completed	\$27.20 09-02-2020	\$30.90	Details
					1 – 2 of 2 < 📏

Joint Reviews

Shippers can initiate a Joint Review for a pending assessment by accessing the USPS Ship Dispute and Refund Requests service on the BCG.

<u>Step 1 - Mailer Review Homepage</u> – Shippers have the option to initiate a Joint Review request via the Mailer Review Homepage by clicking on the Start Request button under the Request a Review section.



<u>Step 2 -</u> Select Pending Assessment– Shippers review their contact information that is registered to their account. Shippers then select Joint Review from the Request Type dropdown, enter a reason for the Joint Review, and select the pending assessments for the previous month that they would like to have reviewed. Shippers will only be allowed to initiate a Joint Review if there is a pending assessment available on the screen.

PPC Mailing Company ppcmailer@mailingcompany.c Contact Name Contact Phone John Doe 999-999-9999 Request Type Request Reason Joint Review May 2022 Pending Assessments
John Doe 999-999-9999 Request Type Request Reason Joint Review
Request Type Request Reason
Joint Review -
May 2022 Bandling Assassments
Duplicate - Parcel Select (\$32.76) Duplicate - Priority Mail (\$61.01) Mpb Noncompliance - First Class (\$3.56) Description

<u>Step 3 – Upload File Page</u> – Shippers have the option to upload file(s) to support the joint review request.

🔊 USPS	Gateway USPS Help Logout
Home Requests	
Do you have any files to attach?	
You can provide additional info about your review with supplemental documents Upload one ore more files to include in the review below. Each file can be no more than 1GB in size and the following file types are acceptable: .pdf,.xls/.xlsx, .doc/.docx, or .txt.	i. e
6	
Drag and drop file here to upload	
(or)	
Select file to upload	
	*
Cancel Next	

After the files are uploaded and the Joint Review request is submitted, a USPS employee will begin reviewing the request.

<u>Step 4 – Review Request Page</u> – Shippers review their request and are able to view details per request.

Open Requests

reate ate	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount	
10-26-2020	208	Processing					Details
10-26-2020	210	Processing					Details
10-27-2020	211	Processing					Details
10-27-2020	212	Processing					Details
10-27-2020	214	Under Review	\$1.68				Details
10-28-2020	219	Under Review	\$1.88				Details

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Completed Requests

Xeate Nate	Request Number	Request Status	Review Amount	Resolution Date	Refund Amount	Adjustment Amount
8-17-2020	7	Under Review	\$63.21	02-03-2018	(\$2.21)	Details
10-16-2020	200	Completed	\$1.73	10-16-2020	\$0.25	Details
10-27-2020	213	Failed	\$0.00	10-27-2020		Details
10-27-2020	216	Completed	\$0.82	10-27-2020	(\$0.25)	Details
10-27-2020	217	Failed	\$0.00	10-27-2020		Details
10-27-2020	218	Completed	\$3.59	10-27-2020	(\$100.00)	Details

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